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## **Board of Directors Executive Summary**

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On November 3, 2020, Deschutes County voters approved a \$195 million bond measure to construct a new Central Library, double the size of the Redmond Library, and update the existing libraries in Downtown Bend, East Bend, La Pine, Sisters and Sunriver. One of the components of the Bond Program and each project is Furniture, Fixtures & Equipment (FF&E). This category includes Furniture, Shelving, Computers, Audio Visual, Automated Material Handling, and other various items to be purchased for each of the facilities. These components of the FF&E will be purchased from multiple vendors for each Library location independently of each other.

Space Saver Specialists is the vendor selected to provide the shelving systems for the DPL Bond program projects. The shelving systems comprise two primary components. The first component is the metal shelving system. This component is purchased through a cooperative purchasing agreement DPL is a member. The second component is the millwork finishes incorporated into the metal shelving system. These two components are combined to create the Shelving System. Space Saver Specialists was selected for the millwork component through a competitive RFP issued for the Sisters and La Pine libraries. After this RFP, Space Saver Specialists was approved to provide the millwork components in accordance with a Special Procurement and Sole Source Procurement approved by the DPL Local Contracting Review Board.

The Redmond Library shelving system authorization was reviewed with the Board in July and approved to provide the Library Director signing authority up to \$1,300,000.00 for the Redmond Library Shelving System contract. The team implemented revisions to the Shelving System based on the final designs. These revisions were anticipated in the July approved authorization level. The actual final cost exceeds the \$1,300,000.00 authorization level by \$4,326.63. This Authorization request includes these additional funds and \$25,673.37 to be utilized for potential minor adjustments. Attached are copies of the final Redmond Shelving Systems cost breakdown in the amount of \$1,304,326.63.

This summary is submitted to the DPL Board for their approval to authorize the Library Director to execute the contract with Spacesaver Specialists Inc. for the Redmond Library Shelving Systems. The Board authorization provides the Library Director with signing authority for up to \$1,330,000.00 for the Redmond Library's Shelving Systems contract.

Library Shelving  
 Spacesaver Specialists, Inc. 7-23-23  
 Redmond Library

COLLECT ION TYPE	Shelving Type (per drawings- Vendor to	Collection Type	Room #	Unit Price	Freight	Install	Total	Profit & Overhead	Unit Price Inclusive	Total Shelving units (per drawings)	Extended price (Total Shelving units x unit price inclusive)
West Hall	D361166-5S	HOLD	103G	\$611	\$119	\$372	\$1,101	\$165	\$1,266	6	\$7,597
Reading Room	D361142-3S Mobile	Juvenile Non Fiction	103J	\$963	\$72	\$186	\$1,221	\$183	\$1,404	8	\$11,231
	D361160-5S Mobile	Juvenile Non Fiction	103J	\$1,156	\$72	\$186	\$1,414	\$212	\$1,626	4	\$6,503
	D361142-3S Mobile	Juvenile Media	103J	\$963	\$72	\$186	\$1,221	\$183	\$1,404	2	\$2,808
	D361160-5S Mobile	Juvenile Media	103J	\$1,156	\$72	\$186	\$1,414	\$212	\$1,626	1	\$1,626
Early Learning	D361142-3S Mobile	Juvenile Fiction	105A	\$963	\$72	\$186	\$1,221	\$183	\$1,404	10	\$14,039
	D361160-5S Mobile	Juvenile Fiction	105A	\$1,156	\$72	\$186	\$1,414	\$212	\$1,626	9	\$14,631
Juvenile Reading	D361242-3S Mobile	Picture Books	105B	\$914	\$143	\$186	\$1,242	\$186	\$1,428	12	\$17,142
East Hall	D361142-3S Mobile	Juvenile Fiction	105C	\$963	\$72	\$186	\$1,221	\$183	\$1,404	6	\$8,424
	D361142-3S Mobile	Spanish	105C	\$963	\$72	\$186	\$1,221	\$183	\$1,404	8	\$11,231
Staff	S361166-5S	HOLDS	115	\$462	\$116	\$232	\$809	\$121	\$931	3	\$2,792
										<b>Sub-total</b>	<b>\$98,024</b>

COLLECT ION TYPE	Shelving Type (per drawings- Vendor to	Collection Type	Room #	Unit Price	Freight	Install	Total	Profit & Overhead	Unit Price Inclusive	Total Shelving units (per drawings)	Extended price (Total Shelving units x unit price inclusive)
Second											
Non Fiction	D361142-3S Mobile	Non Fiction	201	\$963	\$72	\$186	\$1,221	\$183	\$1,404	12	\$16,847
	D361166-5S	Non Fiction	201	\$611	\$119	\$372	\$1,101	\$165	\$1,266	16	\$20,258
	S231184-5S	Non Fiction	201	\$914	\$126	\$557	\$1,598	\$240	\$1,837	56	\$102,881
Display West	D361142-3S Mobile	Maps	202A	\$963	\$72	\$186	\$1,221	\$183	\$1,404	2	\$2,808
	D361142-3S Mobile	Fiction	202A	\$963	\$72	\$186	\$1,221	\$183	\$1,404	11	\$15,443
Fiction	D361142-3S Mobile	Large Print	202C	\$963	\$72	\$186	\$1,221	\$183	\$1,404	2	\$2,808
	D361142-3S	Large Print	202C	\$504	\$72	\$186	\$762	\$114	\$877	2	\$1,753
	D361166-5S	Large Print	202C	\$611	\$119	\$372	\$1,101	\$165	\$1,266	4	\$5,065
	D361142-3S Mobile	Fiction	202C	\$963	\$72	\$186	\$1,221	\$183	\$1,404	11	\$15,443
	D361142-3S	Fiction	202C	\$504	\$72	\$186	\$762	\$114	\$877	2	\$1,753
	D361166-5S	Fiction	202C	\$611	\$119	\$372	\$1,101	\$165	\$1,266	6	\$7,597
Reading	D361142-3S Mobile	Fiction	202D	\$963	\$72	\$186	\$1,221	\$183	\$1,404	8	\$11,231
Display East	D361142-3S Mobile	Fiction	203A	\$963	\$72	\$186	\$1,221	\$183	\$1,404	12	\$16,847
Teen	D361142-3S Mobile	Fiction	113	\$963	\$72	\$186	\$1,221	\$183	\$1,404	6	\$8,424
	D361142-3S	Fiction	202C	\$504	\$72	\$186	\$762	\$114	\$877	2	\$1,753
	D361166-5S	Fiction	202C	\$611	\$119	\$372	\$1,101	\$165	\$1,266	6	\$7,597
	D361142-3S	Teens	202C	\$504	\$72	\$186	\$762	\$114	\$877	6	\$5,259
	D281160-3S	Teens	202C	\$235	\$72	\$186	\$493	\$74	\$567	2	\$1,134
	D361160-5S	Teens	202C	\$611	\$119	\$372	\$1,101	\$165	\$1,266	6	\$7,597

Library Shelving

Redmond Library

7/23/23

COLLECT ION TYPE	Shelving Type (per drawings- Vendor to	Collection Type	Room #	Unit Price	Freight	Install	Total	Profit & Overhead	Unit Price Inclusive	Total Shelving units (per drawings)	Extended price (Total Shelving units x unit price inclusive)
Reading	D361142-3S Mobile	Media	203D	\$963	\$72	\$186	\$1,221	\$183	\$1,404	8	\$11,231
	D361142-3S Mobile	Teens	203D	\$963	\$72	\$186	\$1,221	\$183	\$1,404	8	\$11,231
										<b>Sub-total</b>	<b>\$274,961</b>
<b>Display Components</b>				<b>Unit Price</b>	<b>Freight</b>	<b>Install</b>	<b>Total</b>	<b>Profit &amp; Overhead</b>	<b>Unit Price Inclusive</b>	<b>Total Shelving Units (per drawings)</b>	<b>(Total Shelving units x unit price inclusive)</b>
Library of Things				\$3,278	\$437	\$929	\$4,644	\$697	\$5,340	6	\$32,041
Shelving Unit "B"				\$1,838	\$175	\$557	\$2,570	\$386	\$2,956	3	\$8,867
										Sub-total	\$40,908
<b>Miscellaneous Components</b>				<b>Unit Price</b>	<b>Freight</b>	<b>Installat ion</b>	<b>Total</b>	<b>Profit &amp; Overhead</b>	<b>Unit Price Inclusive</b>	<b>Quantity (per drawings)</b>	<b>Extended Price (Quantity x Unit Price Inclusive)</b>
Oregon CAT Tax .0057											\$2,359
										Sub-Total	\$2,359
									<b>Total: Shelving + Display Components + Miscellaneous Components</b>	<b>\$416,252</b>	

Library Shelving Millwork Spacesaver Specialists, Inc. 7-26-23												
Collection-Location	Shelving Type (per drawings Vendor to Verify)	Collection Type	Room #	Starter 1 TOP + 2 END PANELS Unit Price	Adder 1 TOP + 0 END PANELS Unit Price	Freight	Delivery & Install	Profit & Over-head	Starter 1 TOP + 2 END PANELS Unit Price Inclusive	Adder 1 TOP + 0 END PANELS Unit Price Inclusive	Total QUANTITY TOP & END Panels (per drawings)	Extended price (Total top & end panels x unit price inclusive)
First Floor												
West Hall	D361166-5S Starter	Holds	103G	\$1,589		\$11	\$186	\$268	\$2,053		3	\$6,159
	D361166-5S Adder	Holds	103G		\$526	\$11	\$186	\$108		\$830	3	\$2,491
Reading Room	D361142-3S Starter	Juvenile Non Fiction	103J	\$1,182		\$11	\$186	\$207	\$1,585		5	\$7,927
	D361142-3S Adder	Juvenile Non Fiction	103J		\$526	\$4	\$93	\$93		\$716	5	\$3,579
	D361160-5S Starter	Juvenile Fiction	103J	\$2,683		\$17	\$278	\$447	\$3,424		5	\$17,121
	D361142-3S Starter	Juvenile Media	103J	\$1,182		\$4	\$93	\$192	\$1,471		0	\$-
	D361142-3S Adder	Juvenile Media	103J		\$526	\$11	\$186	\$108		\$830	0	\$-
	D361160-3S Starter	Juvenile Media	103J	\$2,683		\$17	\$278	\$447	\$3,424		0	\$-
Early Learning	D361142-3S Starter	Juvenile Fiction	105A	\$1,182		\$11	\$186	\$207	\$1,585		4	\$6,342
	D361142-3S Adder	Juvenile Fiction	105A		\$526	\$4	\$93	\$93		\$716	4	\$2,863
	D361160-5S Starter	Juvenile Fiction	105A	\$2,683		\$17	\$278	\$447	\$3,424		6	\$20,545
	D361142-3S Starter	Juvenile Fiction	105A	\$1,182		\$11	\$167	\$204	\$1,564		0	\$-
	D361142-3S Adder	Juvenile Fiction	105A		\$1,763	\$11	\$186	\$294		\$2,253	2	\$4,506
Library Shelving	D361142-3S Starter - Spacesaver Specialists, Inc. 7-26-23	Juvenile Media	105A	\$1,182		\$4	\$93	\$192	\$1,471		1	\$1,471

Collection-Location	Shelving Type (per drawings Vendor to Verify)	Collection Type	Room #	Starter 1 TOP + 2 END PANELS Unit Price	Adder 1 TOP + 0 END PANELS Unit Price	Freight	Delivery & Install	Profit & Over-head	Starter 1 TOP + 2 END PANELS Unit Price Inclusive	Adder 1 TOP + 0 END PANELS Unit Price Inclusive	Total QUANTITY TOP & END Panels (per drawings)	Extended price (Total top & end panels x unit price inclusive)
	D361142-3S Adder	Juvenile Media	105A		\$526	\$11	\$186	\$108		\$830	1	\$830
	D361160-3S Starter	Juvenile Media	105A	\$2,683		\$17	\$278	\$447	\$3,424		1	\$3,424
Junenile Reading	D361242-3S Starter	Juvenile Picture	105B	\$1,430		\$11	\$186	\$244	\$1,870		6	\$11,220
	D361242-3S Adder	Juvenile Picture	105B		\$587	\$4	\$93	\$103		\$786	6	\$4,717
East Hall	D361142-3S Starter	Juvenile Fiction	105C	\$1,182		\$11	\$186	\$207	\$1,585		3	\$4,756
	D361142-3S Adder	Juvieile Fiction	105C		\$526	\$4	\$93	\$93		\$716	3	\$2,147
	D361142-3S Starter	Spanish	105C	\$1,182		\$11	\$186	\$207	\$1,585		4	\$6,342
	D361142-3S Adder	Spanish	105C		\$526	\$4	\$93	\$93		\$716	4	\$2,863
Staff	S361166-5S Starter	Holds	115	\$2,544		\$22	\$742	\$496	\$3,805		1	\$3,805
	S361166-5S Adder	Holds	115		\$1,683	\$17	\$649	\$352		\$2,701	2	\$5,402
											<b>Sub-total</b>	<b>\$118,510</b>
Second Floor												
Non Fiction	D361142-3S Starter	Non Fiction	201	\$1,182		\$11	\$186	\$207	\$1,585		8	\$12,683
	D361142-3S Adder	Non Fiction	201		\$526	\$4	\$93	\$93		\$716	0	\$-
	D361142-3S Adder Wedge	Non Fiction	201		\$1,763	\$6	\$278	\$307		\$2,354	4	\$9,414
	D361166-5S Starter	Non Fiction	201	\$1,589		\$11	\$186	\$29	\$1,815		5	\$9,074

Collection-Location	Shelving Type (per drawings Vendor to Verify)	Collection Type	Room #	Starter 1 TOP + 2 END PANELS Unit Price	Adder 1 TOP + 0 END PANELS Unit Price	Freight	Delivery & Install	Profit & Over-head	Starter 1 TOP + 2 END PANELS Unit Price Inclusive	Adder 1 TOP + 0 END PANELS Unit Price Inclusive	Total QUANTITY TOP & END Panels (per drawings)	Extended price (Total top & end panels x unit price inclusive)
	D361166-5S Adder	Non Fiction	201		\$526	\$11	\$186	\$108		\$830	9	\$7,473
	D361166-5S Starter	Non Fiction	201	\$2,683		\$17	\$278	\$447	\$3,424		2	\$6,848
	S231184-5S Starter	Non Fiction	201	\$3,545		\$22	\$928	\$142	\$4,637		5	\$23,185
	S231184-5S Adder	Non Fiction	201		\$2,599	\$17	\$742	\$504		\$3,862	51	\$196,944
Display West	D361142-3S Starter	Fiction	202A	\$1,182		\$11	\$186	\$207	\$1,585		7	\$11,098
	D361142-3S Adder	Fiction	202A		\$526	\$4	\$93	\$93		\$716	3	\$2,147
	D361142-3S Adder Wedge	Fiction	202A		\$1,763	\$6	\$278	\$307		\$2,354	1	\$2,354
	D361142-3S Starter	Map	202A	\$1,182		\$11	\$186	\$207	\$1,585		1	\$1,585
	D361142-3S Adder Wedge	Map	202A		\$1,763	\$6	\$278	\$307		\$2,354	1	\$2,354
Fiction	D361142-3S Starter	Large Print	202C	\$1,182		\$11	\$186	\$207	\$1,585		2	\$3,171
	D361142-3S Adder	Large Print	202C		\$526	\$4	\$93	\$93		\$716	2	\$1,432
	D361166-5S Starter	Large Print	202C	\$2,683		\$17	\$278	\$447	\$3,424		2	\$6,848
	D361166-5S Adder	Large Print	202C		\$526	\$11	\$186	\$108		\$830	2	\$1,661
	D361142-3S Starter	Fiction	202C	\$1,182		\$11	\$186	\$207	\$1,585		9	\$14,269
	D361142-3S Adder	Fiction	202C		\$526	\$4	\$93	\$93		\$716	1	\$716
	D361142-3S Adder Wedge	Fiction	202C		\$1,763	\$6	\$278	\$307		\$2,354	3	\$7,061

Collection-Location	Shelving Type (per drawings Vendor to Verify)	Collection Type	Room #	Starter 1 TOP + 2 END PANELS Unit Price	Adder 1 TOP + 0 END PANELS Unit Price	Freight	Delivery & Install	Profit & Over-head	Starter 1 TOP + 2 END PANELS Unit Price Inclusive	Adder 1 TOP + 0 END PANELS Unit Price Inclusive	Total QUANTITY TOP & END Panels (per drawings)	Extended price (Total top & end panels x unit price inclusive)
	D361166-5S Adder	Fiction	202C		\$526	\$11	\$186	\$108		\$830	4	\$3,321
	D361166-5S Starter	Fiction	202C	\$2,683		\$17	\$278	\$447	\$3,424		2	\$6,848
Reading	D361142-3S Starter	Fiction	202D	\$1,182		\$11	\$186	\$207	\$1,585		3	\$4,756
	D361142-3S Adder	Fiction	202D		\$526	\$4	\$93	\$93		\$716	3	\$2,147
	D361142-3S Adder Wedge	Fiction	202D		\$1,763	\$6	\$278	\$307		\$2,354	1	\$2,354
Display East	D361142-3S Starter	Fiction	203A	\$1,182		\$11	\$186	\$207	\$1,585		7	\$11,098
	D361142-3S Adder Wedge	Fiction	203A		\$1,763	\$6	\$278	\$307		\$2,354	5	\$11,768
Teen	D361166-5S Adder	Fiction	203C		\$526	\$11	\$186	\$108		\$830	4	\$3,321
	D361166-5S Starter	Fiction	203C	\$2,683		\$17	\$278	\$447	\$3,424		2	\$6,848
	D361142-3S Starter	Fiction	203C	\$1,182		\$11	\$186	\$207	\$1,585		4	\$6,342
	D361142-3S Adder	Fiction	203C		\$526	\$4	\$93	\$93		\$716	4	\$2,863
	D361142-3S Starter	Teen	203C	\$1,182		\$11	\$186	\$207	\$1,585		2	\$3,171
	D361142-3S Adder	Teen	203C		\$526	\$4	\$93	\$93		\$716	4	\$2,863
	D361160-5S Adder	Teen	203C		\$526	\$4	\$93	\$93		\$716	5	\$3,579
	D281160-5S Block	Teen	203C	\$5,700		\$11	\$186	\$884	\$6,781		2	\$13,562
Reading	D361142-3S Starter	Media	203D	\$1,182		\$11	\$186	\$207	\$1,585		5	\$7,927





Collection-Location	Shelving Type (per drawings Vendor to Verify)	Collection Type	Room #	Starter 1 TOP + 2 END PANELS Unit Price	Adder 1 TOP + 0 END PANELS Unit Price	Freight	Delivery & Install	Profit & Over-head	Starter 1 TOP + 2 END PANELS Unit Price Inclusive	Adder 1 TOP + 0 END PANELS Unit Price Inclusive	Total QUANTITY TOP & END Panels (per drawings)	Extended price (Total top & end panels x unit price inclusive)
Miscellaneous Components					Unit Price	Freight	Delivery & Install	Profit & Overhead	Intentionally Blank	Unit Price Inclusive	Quantity (per drawings)	Extended Price (Quantity x Unit Price Inclusive)
Oregon CAT Tax .0057												\$5,033.34
											<b>Sub-Total</b>	<b>\$5,033.34</b>
									<b>Total: Shelving</b>			<b>\$888,074.63</b>