Board of Directors Executive Summary

On November 3, 2020, Deschutes County voters approved a $195 million bond measure to construct a new Central Library, double the size of the Redmond Library, and update the existing libraries in Downtown Bend, East Bend, La Pine, Sisters and Sunriver.

The Early Learning fabrication and installation costs for Redmond were finalized and authorization was approved by the Board in December 2023 for the issuance of a contract change order to Figure Plant in an amount not to exceed $650,000.00. The change order value was $642,950.40, leaving an authorization balance of $7,049.60. The Team determined a change in materials for construction of certain components was necessary to ensure the long-term durability of the finished product. This change directive was issued to Figure Plant, and they subsequently submitted the attached costs for approval. These costs are being reviewed by Redpoint and are expected to be finalized in early July to meet the Redmond schedule. The cost is estimated to be $28,128.00, which exceeds the current authorization level. Redpoint recommends an increase in the authorization level for approval of these costs and potential minor costs that may be incurred as this scope of work is completed.

This summary is submitted to the DPL Board for their approval to authorize the Library Director to execute contract Change Orders with Figure Plant for the Redmond Early Learning fabrication and installation costs. The Board authorization provides the Library Director with signing authority up to $700,000.00 for the Redmond Library’s Early Learning components.
## CHANGE ORDER: PHASE II IMPLEMENTATION QUOTE

**To:** Todd Dunkelberg  
**Client:** Deschutes Public Library District  
**Project Title:** DESCHUTES PUBLIC LIBRARY EARLY-LEARNER  
**Prepared By:** RO  
**CO Number:** 7193-CO11 v4  
**CO Date:** 06/25/24  
**Prepared By:** RO

### Redmond

<table>
<thead>
<tr>
<th>Item #</th>
<th>Item Name</th>
<th>Description</th>
<th>Qty</th>
<th>Quote</th>
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</thead>
</table>
| 1      | U-Shaped Cabinet | Material Change  
Based on qty 7 approx 3x3x3 modules and qty 1 3x6x3 double seat module.  
Finish surfaces pre-sanded before staining per client request.  
Black stain and protective clear coat are used on all module interiors and outside faces.  
Painted single color all interior facing EL surfaces.  
Includes added technical design time to make material change drawing adjustments and add revised corner detail.  
Materials 1 $6,843.00  
Estimating 5 $429.00  
PM 8 $663.00  
Technical Design 34 $2,652.00  
Shop 84 $5,440.00  
Vendor 0 $0.00  
Subtotal 1 $16,047.00 |
| 2      | U-Shaped Play Structure Material Change  
Based on qty 5 play structure modules - Modules E,F,G,H,I.  
Replace Black MDF with Qty 10 premium stain grade Appleply clear on both sides @ $283 per sheet.  
Finish surfaces pre-sanded before staining per client request.  
Black stain and protective clear coat are used on all module outside faces.  
Painted single color per component on all interior facing EL surfaces.  
Includes added technical design time to make drawing adjustments.  
Materials 1 $5,334.00  
Estimating 5 $390.00  
PM 3 $234.00  
Technical Design 12.5 $975.00  
Shop 30 $1,950.00  
Vendor 0 $0.00  
Subtotal 1 $8,883.00 |
| 3      | Overhead Installation Layout Change  
Added Technical Design, project management, and estimating time for ceiling layout modifications due to discrepancies between the client-supplied architectural drawings and physical site conditions. (Light Placement)  
Materials 0 $0.00  
Estimating 2.5 $195.00  
PM 9.5 $741.00  
Technical Design 29 $2,263.00  
Shop 0 $0.00  
Vendor 0 $0.00  
Subtotal 1 $3,398.00 |

**Figure Plant labor rates**  
- Estimation - $78  
- Creative and Production Direction $96  
- Project R&D - $78  
- Project Management - $78  
- Technical Design - $78  
- Shop Labor - $65  
- Project Admin - $78  
- Technical Design (premium time) $140  
Overtime pricing will be charged at 1.5x our standard rate.

### Scope Adjustments
Any client-requested change in the specifications of this quote will be treated as a Change Order. Figure Plant will provide a written Change Order for review and approval before proceeding with any changes. Changes may incur costs above the agreed-upon project price.

### Exclusions
All items outside the scope listed above.

### Payment
Figure Plant has begun ordering material in good faith that a 50% deposit to be paid net 15 or as soon as possible. 30% progress payment of each branch to be invoiced at 75% completion of those elements. The final 20% is to be invoiced after installation of each branch. For further details, please reference the master agreement.

Signature indicates an acceptance of the terms of this quote and an approval to begin work.

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Printed Name:  
Signature:  
Date:  

Figure Plant — 8411 N. Denver Ave., Portland, OR 97217 — 503.289.2070 — CCB 250929