On November 3, 2020, Deschutes County voters approved a $195 million bond measure to construct a new Central Library, double the size of the Redmond Library, and update the existing libraries in Downtown Bend, East Bend, La Pine, Sisters and Sunriver. One of the components of the Bond Program and each project is Furniture, Fixtures & Equipment (FF&E). This category includes Furniture, Shelving, Computers, Audio Visual, Automated Material Handling, and other various items to be purchased for each of the facilities. These components of the FF&E will be purchased from multiple vendors for each Library location independently of each other.

Space Saver Specialists is the vendor selected to provide the shelving systems for the DPL Bond program projects. The shelving systems comprise two primary components. The first component is the metal shelving system. This component is purchased through a cooperative purchasing agreement DPL is a member. The second component is the millwork finishes incorporated into the metal shelving system. These two components are combined to create the Shelving System. The contract was approved and awarded in September 2023.

Shelving System design revisions were developed by the design team in coordination with DPL. These revisions were based on lessons learned and adjustments to the operational requirements. Attached is the proposed Change Order 1 incorporating the revisions into Space Saver Specialist’s contract. Redpoint has reviewed the pricing submitted by Space Saver and recommends its approval.

The Redmond Library Director with system authorization was reviewed with the Board in July and approved to provide the Library Director with signing authority up to $1,300,000.00 for the Redmond Library Shelving System contract. The authorization level was increased to $1,330,000.00 in September 2023 to account for the original contract value of $1,304,326.69. The adjusted contract value based on Change Order 1 scope revisions will increase the contract to $1,360,600.98. This Authorization request includes these additional funds and $29,399.02 to be utilized for potential minor adjustments. Attached are copies of the Redmond Shelving Systems Change Order 1 cost breakdown in the amount of $56,274.29.

This summary is submitted to the DPL Board for their approval to authorize the Library Director to execute the contract with Spacesaver Specialists Inc. for the Redmond Library Shelving Systems. The Board authorization provides the Library Director with signing authority for up to $1,390,000.00 for the Redmond Library’s Shelving Systems contract.
This Change Order is by and between Deschutes Public Library District ("District") and Spacesaver Specialists, Inc. ("Vendor") to amend the contract for the performance of library shelving and library shelving millwork procurement, delivery and installation services for the District's library shelving and library shelving millwork procurement, delivery and installation services contract.

Vendor acknowledges, by its execution and acceptance of this change order, that the adjustments in contract price and/or time shown herein constitute full and complete compensation and satisfaction for all work performed through the date of this Change Order, including the work performed under the Change Order by Vendor or by any of its subcontractors, except for retention and unresolved change order proposals listed below, and that the adjusted contract price and/or time shown herein is an accurate representation of the contract price and time. Except for unresolved change orders listed, all previous requests for a price and/or time adjustment are satisfied by this Change Order.

Further, in consideration for the price and/or time adjustment made herein, the Vendor hereby releases and waives any and all claims, causes of action, and/or lien rights against the District or the Project for all costs, expenses, or losses of any nature or description which have arisen or are in any manner related to any aspect of the Work from the date the Work originally commenced to the date of this Change Order, except for retention and unresolved change order proposals listed below, and this release and waiver shall otherwise apply to all claims, disputes, and other matters through the date of the Change Order, including all claims for direct and indirect costs, impacts, inefficiencies, productivity losses, delays, accelerations, ripple effects, cumulative impacts, field and home office overhead, equipment costs, and all other consequential and incidental costs, losses or damages.

Unresolved Change Order Proposals: NONE

DESCRIPTION OF THE CHANGE OR MODIFICATION

**REDMOND:**

**Library Shelving Contract**

1. Add Level 1: 2-0361142-35, 2-0361160-55, 6-3611136-35, 4-0461146-45  
   $12,632.04
2. Delete Level 1: 2-0361142-35, 1-0361156-55  
   -$4,433.06
3. Add Level 2: 2-0361142-35, 4-0361146-35, 6-361184-65, 6-3611165-55, 361142-35  
   $19,592.20
4. Delete Level 2: 6-3611142-35, 4-0281160-55, 3-0361160-55  
   -$9,689.04
5. Delete 3 Library of Things carts, 1 mobile shelving unit "B", adjust CAT tax  
   -$1,889.04
6. Add shelving custom bases in Twins, Hold, HR, FIC/NF, LP, NF. Media and J-Media custom sloped brackets and 9" shelves per specifications.  
   $21,743.75
   Includes procurement, freight, delivery, installation and per dime (where specified).

   REDMOND Shelving CHANGE ORDER TOTAL:  
   $20,686.15

**Library Millwork Contract**

1. Add/Adjust Items Level 2 RM 201, 2020, 2030  
   $33,774.68
2. Add 9 Bookbin "H" adjust CAT tax  
   $26,500.23
   -$44,189.61
4. Add 180 Shelving End Panel Signage  
   $14,880.20
5. Add 34 Steel Light Covers  
   $5,072.64
   Includes procurement, freight, delivery, installation and per dime (where specified).

   REDMOND Millwork CHANGE ORDER TOTAL:  
   $45,588.18

* Red number(s) indicate decrease or credit.

Supplemental description, Plans and Specifications and back-up are attached, as applicable.

1. 204_0214 DPL Shelving Drawings Rev8
2. 204_0214 DPL/shelving Bid Set, Rev8 Narrative
3. Spacesaver Specialists, Inc. narrative of changes for library shelving and library shelving millwork
4. Spacesaver Specialists, Inc. Approved Shop Drawings
5. Quote: Library Shelving Custom Base, End Panel Signage and modifications to original order
6. Quote: Shelving Millwork modifications to original order
7. REVISED Published Master Schedule dated 2.26.24
8. REVISED FF&E Schedule dated

**REDMOND Library Shelving Contract**

ORIGINAL CONTRACT AMOUNT:  

$416,252.06

PREVIOUS CHANGES:  

$0.00

CONTRACT AMOUNT PRIOR TO THIS CHANGE ORDER:  

$416,252.06

AMOUNT OF THIS CHANGE ORDER:  

$20,686.15

REVISED CONTRACT AMOUNT:  

$436,938.21

**REDMOND Library Millwork Contract**

ORIGINAL CONTRACT AMOUNT:  

$888,074.63

PREVIOUS CHANGES:  

$0.00

CONTRACT AMOUNT PRIOR TO THIS CHANGE ORDER:  

$888,074.63

AMOUNT OF THIS CHANGE ORDER:  

$35,588.14

REVISED CONTRACT AMOUNT:  

$923,662.77

**DISTRICT**

Vendor: Jim McCord, President
Spacesaver Specialists, Inc.
9730 SW Herman Road
Tualatin, OR 97062

SIGNATURE

Dated: 05/3/24
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**Display Components of shelving included, provide shelving cost, otherwise note N/A, "not applicable"**

**Components in line:**

- **Library Shelves:** 3,707.60
- **Shelf Units:** 4,842.51
- **Shelf Units:** 3,866.90
- **Shelf Units:** 4,657.26
- **Shelf Units:** 5,222.81
- **Shelf Units:** 1,687.36
- **Shelf Units:** 4,657.26
- **Shelf Units:** 4,842.51
- **Shelf Units:** 3,707.60
- **Shelf Units:** 4,657.26
- **Shelf Units:** 4,842.51
- **Shelf Units:** 3,707.60
- **Sub-Total:** 43,067.21

**Shelf Components + Misc. Components:**

**Total:** 436,067.21
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**Sub-total** 105,796.56

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**Sub-total** 24,886.46

**Sub-total** 108,682.52

Redmond Library Shelving Millwork Detailed Cost Proposal 04-27-24

Redmond Library Shelving Components