

# PowerSearch

*An Online Resource accessing multiple sources in one search*

*PowerSearch* is a way to access content from up to 27 different online resources in a single search. Enter a term and find articles from thousands of magazines, journals, and books. This search option may be used with one or more of the following resources:

- General OneFile
- Academic OneFile
- Business Economics & Theory
- Gale Virtual Reference Library
- Gardening, Landscape & Horticulture Collection
- Home Improvement Collection
- InfoTrac Newsstand
- Informe
- Nursing and Allied Health Collection
- Popular Magazines
- Student Edition
- And more!



## Accessing PowerSearch

1. Go to the Deschutes Public Library web page at <http://www.deschuteslibrary.org>.
2. Click once on Online Resources.
3. Enter your search terms in the *PowerSearch* box at the top of the screen and click the Search button (to the right of where you entered the search term).
4. Your search is performed in all 27 resources and a list of results is returned.

## Searching a Single Resource

Once you have performed a search it is possible to select one or more resources to search. Note also that the library lists titles separately on the Online Resource page that use these same search options. To select a resource, hover over Tools at the top of the screen and click on Change Databases.

## Getting Help with PowerSearch

Help is always available online when using *PowerSearch*. To access, hover over Tools at the top of the screen and click once on Help.

### Basic Search

- Type in keywords describing your topic. Use search operators AND, OR, and NOT between search terms and phrases to narrow your topic.
- If you wish, limit to full-text, peer-reviewed publications or documents with images.
- Click once on Search.

## Advanced Search

This search allows you to search specific fields such as author, title, or subject. Special limiters are available. From the Basic Search screen, click once on Advanced Search.

- Type in your search terms. Use the drop-down menus to select fields to search and search operators.
- If needed, select limiters.
- Click on Search.

## Search Results

Results are displayed as short citations, twenty records at a time. Each record indicates if the article is available in full-text.

- To view the next twenty records, click on the page number at the top or bottom of the screen.
- To view the full record, click on the article title.
- Note the Content Types to the left of the results. Generally results under the Magazines link are displayed initially. To view Academic Journals, Books, News, Images, Videos or Audios click on the corresponding link.
- You may also narrow your results by using the Limit Search links on the left-hand side of the screen.



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## Article View

To view an article, click the title of the document. Note that full-text is not available for all documents. There are a number of article tools available in the box to the right of the article.

- View PDF Pages: When available, the PDF icon appears so that you can download a scanned copy of the article.
- Print: Select to reformat for printing.
- E-mail: Choose to e-mail the citation or full-text of the article.
- Download: Allows you to save to your computer or flash drive.
- Download MP3: Download an MP3 audio file of the article to a media player.
- Citation Tools: Generate a citation in MLA or APA format.
- Bookmark this Document: Generates a persistent link that you can e-mail or copy that will take you back to the article.
- Share: Use to post a link to social media sites such as Facebook, Delicious, or Twitter.
- Translate: Choose a language from the pull-down menu and click on the translate button to translate the article into one of eleven different languages.
- Click on any word in the article text to activate the dictionary. Click on the question mark to see a definition of the highlighted word.
- To listen to an audio version of the article, click on the Listen link directly above the article.

## Printing and E-Mailing Results

To Print an article, click on the Print Preview in the Tools area. Click Print in the pop-up box.

To E-mail an article, click on the E-Mail in the Tools area. Fill in the information on the E-Mail screen and click Send.



Adult Services

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[www.deschuteslibrary.org](http://www.deschuteslibrary.org)

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