

[www.deschuteslibrary.org](http://www.deschuteslibrary.org)

02/12

## Requirements:

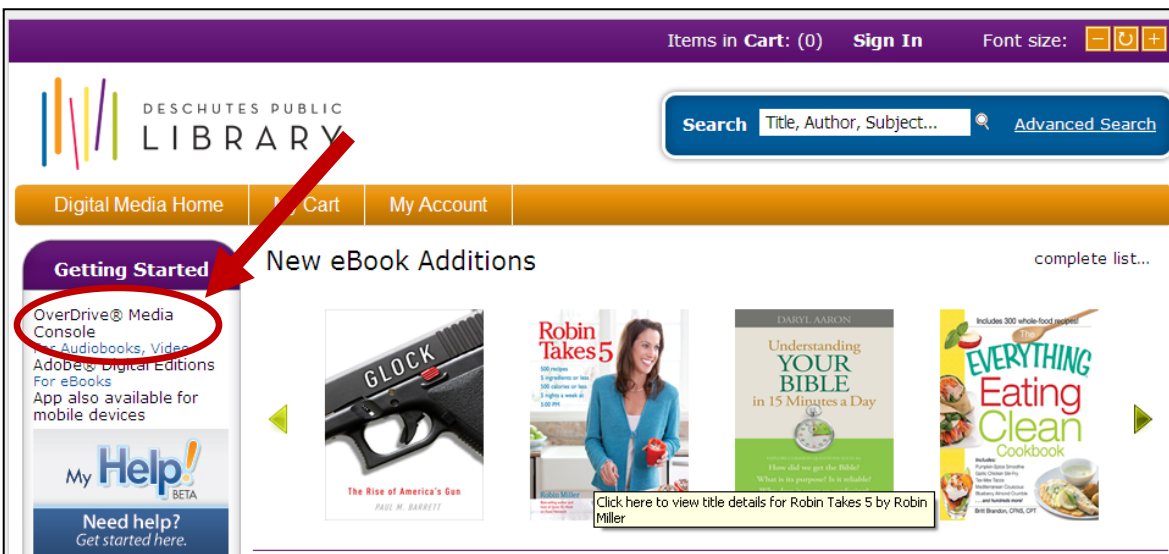
- Computer running Windows or Mac OS X
- Internet connection
- Email address
- DPLS library card and PIN
- Overdrive Media Console installed and activated
- Compatible MP3 Player and connecting cable

## Installing and Activating Overdrive Media Console

In order to use e-Audiobooks from the library you must download a small piece of software called OverDrive Media Console onto your computer. This is an intermediary program where e-Audiobooks are stored when you download them from the library website and from where you transfer them to your device. It is free.

*NOTE: You will also need to download OverDrive Media Console to store and watch videos from the library's Digital Downloads collection.*

1. Click the link for **Overdrive Media Console** under **Getting Started** on the left-hand side of the page.

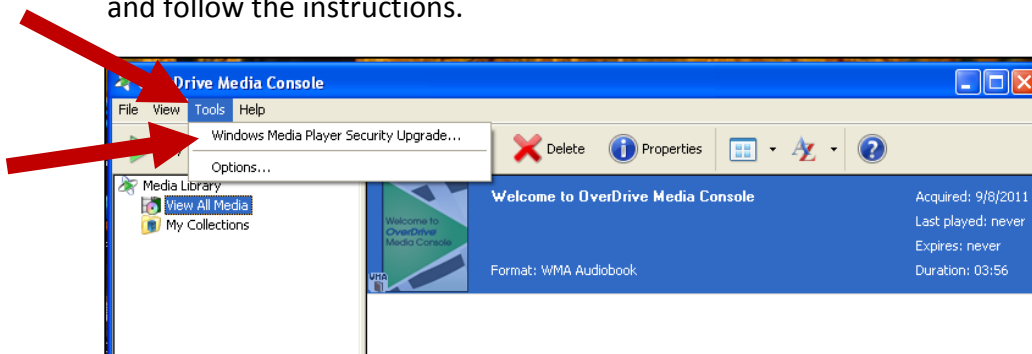


The screenshot shows the Deschutes Public Library website interface. At the top, there is a navigation bar with 'Items in Cart: (0)', 'Sign In', and 'Font size: [ - ] [ + ]'. Below this is the library logo and a search bar with the text 'Search Title, Author, Subject...' and a link to 'Advanced Search'. A yellow navigation bar contains 'Digital Media Home', 'Cart', and 'My Account'. The main content area features a 'Getting Started' section on the left, which is circled in red with a red arrow pointing to the 'OverDrive Media Console' link. The text for this link reads: 'OverDrive Media Console Audiobooks, Video Adobe Digital Editions For eBooks App also available for mobile devices'. Below this is a 'My Help! BETA' section with the text 'Need help? Get started here.' To the right of the 'Getting Started' section is a 'New eBook Additions' section with a 'complete list...' link. This section displays four book covers: 'The Rise of America's Gun' by Paul W. Barrett, 'Robin Takes 5' by Robin Miller, 'Understanding Your Bible in 15 Minutes a Day' by Daryl Aaron, and 'EVERYTHING Eating Clean Cookbook' by Sarah Brandon, OMS, CPT. A tooltip over the 'Robin Takes 5' cover says 'Click here to view title details for Robin Takes 5 by Robin Miller'.

- Choose the version of Overdrive you require (Windows or Mac), then click on **Download Now**.



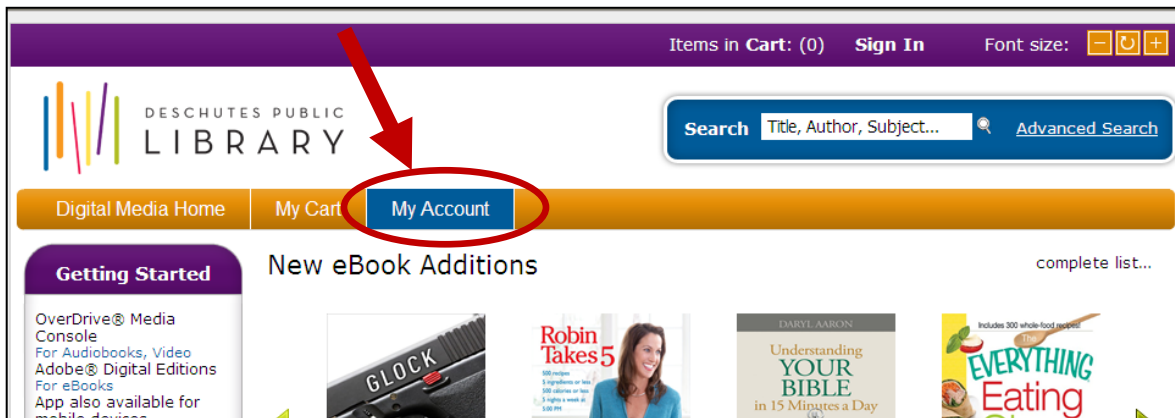
- Download and Install Overdrive Media Console following the prompted instructions.
- Upgrade your Windows Media Player Security (for Windows-based computers).
  - You should be prompted during setup to upgrade your Windows Media Player's security. Follow the instructions provided.
  - If not prompted during installation, you can run the upgrade from Overdrive Media Console. Click on **Tools**, then **Windows Media Player Security Upgrade** and follow the instructions.



You're now ready to download and transfer digital audiobooks to your MP3 player.

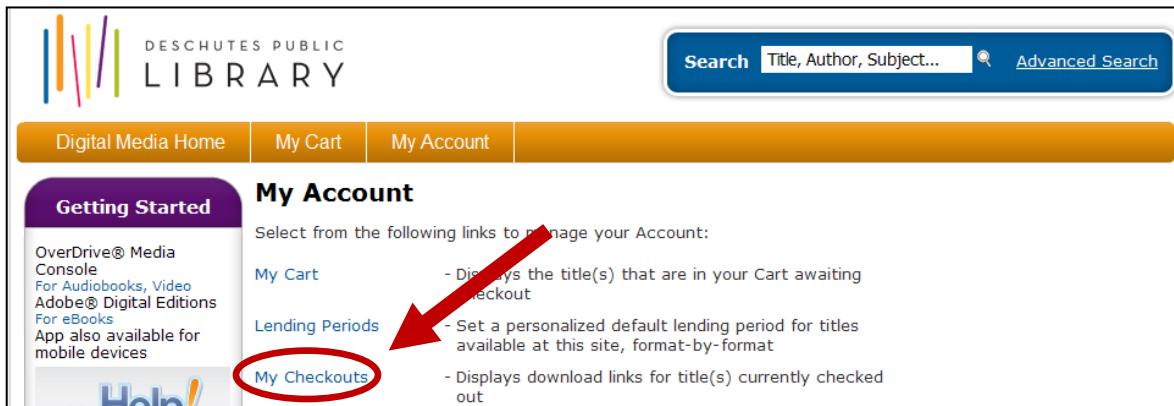
## Downloading a Digital Audiobook

1. Go to the Digital Downloads page on the library website at [www.deschuteslibrary.org](http://www.deschuteslibrary.org). Hover your mouse over **Explore**, then click on **Digital Downloads**.
2. Log into your account on the Digital Downloads page by clicking on **My Account** in the orange links bar at the top of the page. Enter your library card # and PIN.

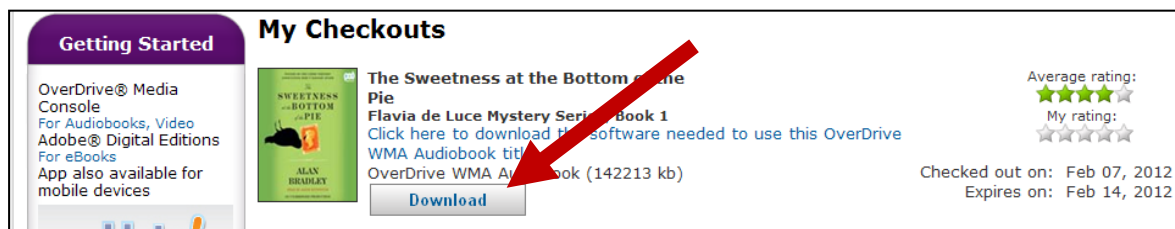


Access your checked out books. If you haven't checked out a book to your account yet, refer to the Know Digital Books handout.

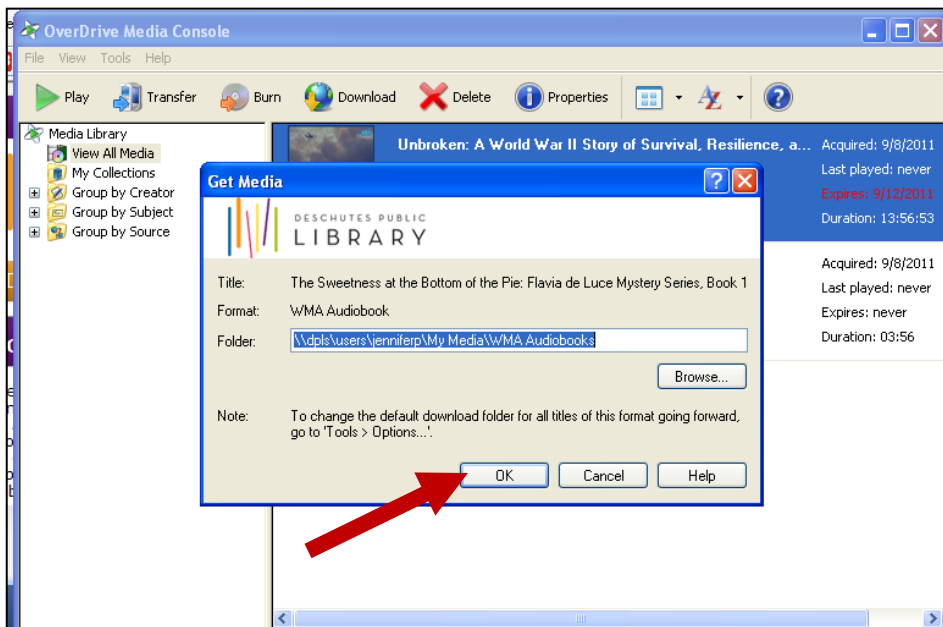
3. Click on My Checkouts



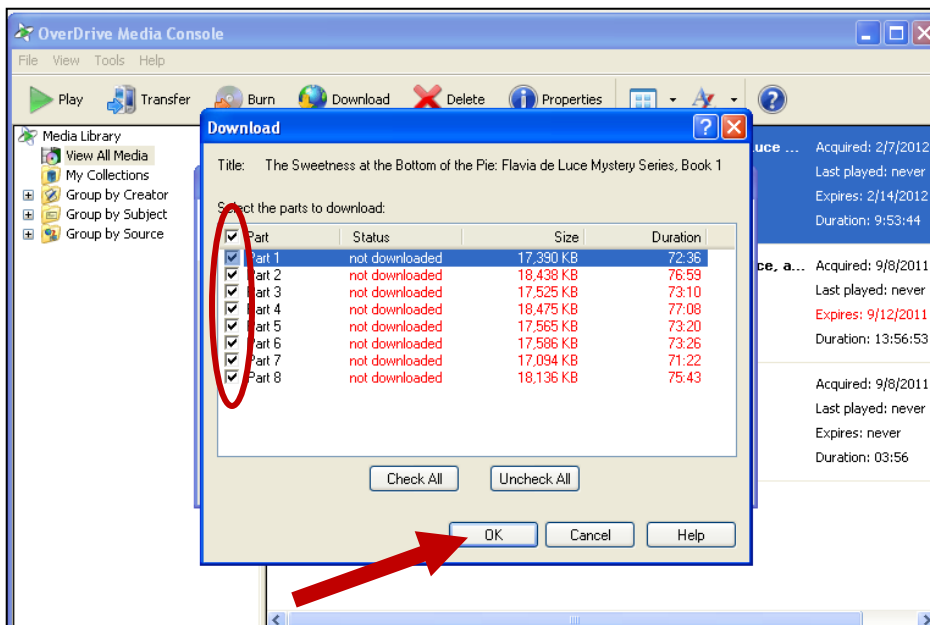
4. Click the **Download** button for the title you would like to listen to.



5. OverDrive Media Console should launch automatically in a new window, along with a dialog box asking you where you want to save the file. **Click OK.**



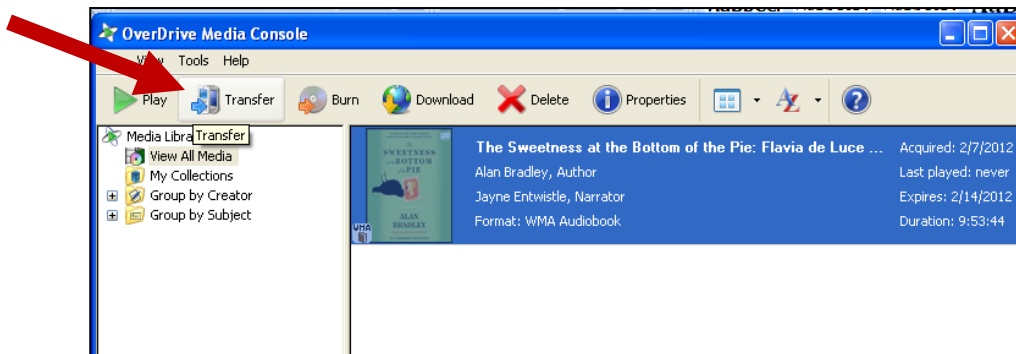
6. A new dialog box will open asking you which parts of the audiobook you'd like to download. **Make sure all the parts are checked and click OK.**



The download will take several minutes. Once finished, the book is available to listen to in Overdrive Media Console or transfer to your MP3 player.

## Transferring Your eBook to your MP3 Player

1. Connect your MP3 player to your computer and open Overdrive Media Console.
2. If using an iPod, you will also need to open iTunes.
3. Click once on the title you'd like to transfer so that it is highlighted blue.
4. Click on Transfer in the upper toolbar of Overdrive Media Console. Follow the instructions wizard to transfer the title.



## Deleting Expired Titles

When a title is past its checkout date, you will need to physically remove it from Overdrive Media Console.

1. Click on the title you'd like to delete so that it is highlighted blue.
2. Click on Delete in the upper toolbar of Overdrive Media Console.

