
District Board - August 2010 Meeting

When: August 11 2010

Where: La Pine Public Library

MINUTES

ATTENDEES

Present were Board Members Ann Malkin (President), Ray Miao, George Riser, and Pat Lawrence. Beth Pearl-Gent was unable to attend.

CALL TO ORDER

President Ann Malkin called the meeting to order at noon.

MINUTES

The Board accepted the July 14, 2010 minutes by consensus. The Board accepted the July 23, 2010 Board Work Session minutes by consensus.

PUBLIC COMMENTS

None

RESULTS POLICIES

Education Program: Rick Allen, City Manager, City of La Pine

City Manager Rick Allen provided a brief overview of the La Pine community based on his short term acting as a part-time employee:

- City incorporation has created challenges
- The city council is customizing their Charter
- La Pine will start looking at franchise fees, such as telephone service fees
- The city is working on creating a public works department
- Zoning ordinances are being drafted to reflect La Pine
- Cultural shift – Under county rule committees were the mode of operation. Now with an elected body there is a shift away from the committee model
- BLM land issue has stalled in legislation – Dunkelberg reiterated the library's interest in the land

Friends of the Bend Library

Becky Miller provided an update on the Friends of the La Pine Library:

- Book Nook celebrated it's one year anniversary – two volunteers work the store (Tues & Sat)
- 20 members (most are silent)
- One day book sale brought in \$160
- Provided help for the Summer Reading Program and Novel Idea
- Providing window painting for the library
- Getting new signage for the Book Nook

Trends at the La Pine Library

Assistant Director Kevin Barclay provided an overview of the La Pine Community Report 2010 which was included in the board packet. Some highlights unique to La Pine:

- La Pine serves an older population
- Attendance has remained steady
- Adult circulation increased 15%
- Youth circulation decreased 10%
- Programming:
 - Children's decreased, average attendance increased
 - Teens increased, attendance decreased
 - Adults decreased, attendance decreased

Barclay noted that the report provided is a first draft/template for future reports to be updated annually.

EXECUTIVE LIMITATIONS POLICIES

Management Practices Monitoring Report

Library Director Todd Dunkelberg discussed collaborative management practices involving the revamping of management and staffing structures. Dunkelberg also highlighted the “live the brand,” “brand citation,” and “bright ideas” initiatives.

Ray Miao moved that the District is in compliance with the Management Practices Executive Limitations policy. George Riser seconded the motion, which passed unanimously. (Pearl-Gent absent)

Community Relations Monitoring Report

Director Dunkelberg reported that the District is in compliance with the Community Relations Executive Limitations policy. Dunkelberg attached a list of partnerships which included the nature of the partnership. Dunkelberg did point out three major partnerships: Library Linx, WorkSource, and the Homeless Leadership Coalition.

Ray Miao moved that the District is in compliance with the Community Relations Executive Limitations policy. George Riser seconded the motion, which passed unanimously. (Pearl-Gent absent)

GOVERNANCE PROCESS POLICIES

Governance Process and Board-Library Director Linkage Policies

Director Dunkelberg will send out to board members for review. Dunkelberg will move this agenda item to the September meeting agenda.

Discussion: Board Retreat – July 23, 2010

The Board discussed the need to have a formal policy in place for vacancies on the Board. A sub-committee of President Malkin, Miao, and Riser will meet to plan for recruitment orientation and for new member orientation. Director Dunkelberg will draft a policy for discussion at the September meeting.

In other news, a special board meeting will be held on Thursday, August 19 at 3pm to approve architectural services for East Bend.

LIBRARY NEWS

- Programming – “Know Dogs.” August programs will highlight canines
- Installing drive up book drop at back of Bend Library
- Go Green Go Email – The library will not be mailing notices to patrons as of Oct 1, thereby saving \$22,500 annually
- Official names for the Bend library facilities will be: Downtown Bend Public Library and East Bend Public Library
- Hours of Operation update – nothing negative to report

FOUNDATION NEWS

The Foundation has hired Marie Bernardy as the new Executive Director. She has extensive experience in endowments, fundraising, and capital campaigning. She will begin in early September.

EXECUTIVE SESSION

The Board opened an executive session at 2:15 to conduct deliberations with the persons designated by the governing board to negotiate real property transactions as provided for in ORS 192.660(2)(e). The Board resumed the public meeting at 2:45.

SELF-REVIEW OF MEETING BY BOARD

The Board expressed appreciation to the La Pine Friends of the Library and all they contribute to the Library. The Board commended Director Dunkelberg on exceptionally well written minutes. As there was no additional business, the meeting was adjourned.

ATTEST

Todd Dunkelberg
Library Director