

## **DESCHUTES PUBLIC LIBRARY DISTRICT**

### **Board Meeting Minutes**

**April 15, 2009**

### **Redmond Public Library**

#### **ATTENDEES**

Present were Board Members Beth Pearl-Gent (President), George Riser, Ann Malkin, Ray Miao, and Pat Lawrence.

#### **CALL TO ORDER**

President Beth Pearl-Gent called the meeting to order at noon.

#### **MINUTES**

The March minutes were approved by consensus.

#### **RESULTS POLICIES**

##### Redmond Community Overview

Mayor George Endicott provided an overview of community trends in Redmond.

- Population trends – families with young children are leaving the area
- Slight decrease in school enrollment
- \$1.2 million decrease out of \$110 million budget
- Economically, Redmond is in relatively good shape – took some hits and have adjusted
- Schools will have \$5-\$7 million decrease next fiscal year
- Received stimulus money to fix 5<sup>th</sup> Street
- City of Redmond turns 100 on July 6, 2010
- Water is hot issue
- Have begun work on Transit Master Plan

##### Educational Presentation: Partnership to End Poverty

Director of Asset Development Sarah Holtzclaw provided an overview of the Partnership to End Poverty Organization. The following are a few focus areas of the organization:

- Community Leadership through 2-1-1 and Project Homeless Count
- Access to healthcare for low-income people (Mosaic Medical)
- 10 year strategy to end homelessness
- Education linked to workforce training
- Asset development – financial education – tax assistance
- Warm Springs community

### Trends at the Redmond Library

Interim Branch Manager Linda Olson provided an overview of trends at the Redmond Library.

- Circulation of adult materials increased 21%, children's increased 23% (March to March)
- Attendance up 9% over last year
- Express check – 93% for March
- Roving reference is working very well
- Held annual 4<sup>th</sup> grade book contest
- 4-5 adult programs held monthly
- Helping patrons in down economy - "Hope, Help & Free Entertainment"

### Educational Presentation: Role of the Library in a Down Economy

Community Relations Manager Chantal Strobel discussed what action the library is taking to help patrons in the down economy.

- Produced & distributed "Free, Fun and Fabulous Bookmark – 12 ways we change & enrich lives"
- Chapters newsletter was dedicated to how the library can help enrich lives during this time. The newsletter reaches 30,000 patrons electronically
- Website pages dedicated to job/career resources & financial management
- Adult Services programs are focusing more on topics that can assist those who are struggling right now
- Creating strong partnerships with 211 Connect; Partnership to End Poverty; Homeless Leadership Council; and many other organizations that service the poor and homeless
- Community Relations continues to offer programs that are free cultural experiences for adults

### Results Policies Revisions

The Board reviewed the edits to the Results Policies recommended by Sub-committee members George Riser and Ann Malkin. After discussion, Pat Lawrence moved to accept the revised Results Policies. Ray Miao seconded which passed unanimously.

## **BOARD-LIBRARY DIRECTOR LINKAGE POLICIES**

### Resolution: Designation of Registered Agent

Oregon Revised Statutes requires that the District designate a registered agent with the Oregon Secretary of State when its registered agent has changed. George Riser moved to designate Library Director Todd Dunkelberg as Registered Agent for the Deschutes Public Library District. Ann Malkin seconded which passed unanimously.

## **EXECUTIVE LIMITATIONS POLICIES**

### Monitoring Report: Financial Planning & Budgeting

The Board reviewed the written monitoring report. Ray Miao moved that the Board finds the District is in compliance with the Financial Planning & Budgeting Executive Limitations Policy. George Riser seconded which passed unanimously.

### Monitoring Report: Financial Conditions and Activities

The Board reviewed the written monitoring report. Ray Miao moved that the Board finds the District is in compliance with the Financial Conditions and Activities Executive Limitations Policy. George Riser seconded which passed unanimously.

### Bend Economic Investment District

The Bend City Council is holding hearings on creating an Economic Improvement District (EID) for the downtown area. There is no cost to the Library District for the EID, but the library does receive benefits; i.e. beautified downtown and flower planters in front of the library. Pat Lawrence moved to send a letter of support for the formation of the EID. Ann Malkin seconded which passed unanimously.

## **EXECUTIVE SESSION**

The Library Board went into Executive Session at 2:24 p.m. to conduct deliberations with the persons designated by the governing body to carry on labor negotiations as provided for in ORS 192.660(1)(d). The Library Board went back into regular session at 2:40 p.m.

## **SELF-REVIEW OF MEETING**

Board members thanked the Friends of the Redmond Library for all their support. Thanks to Interim Manager Linda Olson for hosting the board meeting. The Board congratulated Marian Thomas on her OLA Ole` award. The Board also congratulated La Pine Branch Manager Sandy Irwin on her promotion to Assistant Director. The Board commended the committee for all the work involved on the Results Policies revisions. The Board appreciated all the educational presentations, the Oregon Reads project, and the Early Literacy Conference.

As there was no additional business, the meeting was adjourned.

## **ATTEST:**

Todd Dunkelberg  
Library Director