

DESCHUTES PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

February 18, 2009

Library Administration Building

ATTENDEES

Present were Board Members Beth Pearl-Gent (President), Ann Malkin, and George Riser. Ray Miao and Pat Lawrence were unable to attend.

CALL TO ORDER

President Beth Pearl-Gent called the meeting to order at noon.

MINUTES

Ann Malkin moved to accept the minutes from the January 21st meeting. George Riser seconded the motion which passed unanimously. (Lawrence and Miao absent.)

RESULTS POLICIES

Library & Community Trends: Identify Topics of Interest

The Board identified the following “topics of interest” to be reviewed over the next year:

- Early Literacy (demonstration?)
- Branding/Marketing Campaign
- Alternative delivery systems
- Service to Seniors / Baby Boomers
- Economic future: City, County, local businesses, Parks & Rec
- Health Care

The Director will arrange for speaker presentations related to these topics.

GOVERNANCE PROCESS POLICIES

Budget Calendar

The Board reviewed the proposed 2008/2009 Budget Calendar.

- Ann Malkin moved to appoint Director Todd Dunkelberg as Budget Officer. George Riser seconded the motion which passed unanimously. (Lawrence and Miao absent.)
- The Board agreed by consensus to adopt the budget calendar. (Lawrence and Miao absent.)

Budget Committee Vacancy

The Board discussed the one vacancy on the budget committee.

- The Board agreed by consensus to reappoint Addie Kerr to the Budget Committee. Dunkelberg will draft a resolution for the March meeting for formal approval of the reappointment.
- Todd Dunkelberg has confirmed that all other Budget Committee members will be available for the May 20th budget committee meeting.

Annual Calendar

The Board reviewed the annual calendar.

- Amend the calendar removing references to “Advisory Councils”
- The Board would like to host an “informal” reception one-half hour before the regular board meeting at each of the branches
- The Board discussed methods for addressing #2 a and b of the Annual Calendar policy (see below). Director Dunkelberg suggested waiting for the results from the branding campaign.

2. *The cycle will start with the Board's development of its calendar for the next year.*
 - a. *Several methods of gaining input from District residents will be determined and arranged in the first quarter, to take place during the balance of the year.*
 - b. *Governance education and education related to Results determination (for example, presentations by futurists, demographers, advocacy groups, and staff) will be arranged in the first quarter, to be held during the balance of the year.*

The Board adopted the annual calendar by consensus. (Lawrence and Miao absent.)

Board Priorities

The Board affirmed by consensus the priorities that were identified at the January 26th Board work session facilitated by Consultant Margo Helphand. (Lawrence and Miao absent.) It was noted that the 2009/2010 budget would be linked to the priorities identified by the Board.

It was also noted that the restructuring of the Results Policies to more closely align with the eighteen library planning functions was a smooth transition.

Results Edits

George Riser and Ann Malkin will serve on a sub-committee to word-smith and re-work Results Policy #4. Riser and Malkin will meet with Director Dunkelberg on March 4, 2009, and will provide a recommendation at the March Board meeting.

Resolution Assigning Precincts to Zones

The Board reviewed the Resolution Assigning Precincts to Zones. The Resolution defines the five zones to reflect the new precincts.

George Riser moved to accept the Resolution Assigning Precincts to Zones. Ann Malkin seconded the motion, which passed unanimously. (Lawrence and Miao absent.)

EXECUTIVE LIMITATIONS POLICIES

Redmond/Sisters Enterprise Zone

Director Dunkelberg provided an overview of the Proposed Re-designation of the Redmond Enterprise Zone. The budgetary impact on the library district would be minimal. No action is needed by the Board.

SELF-REVIEW OF MEETING

The Board appreciated the brevity and efficiency of the board meeting.

As there was no additional business, the meeting was adjourned.

ATTEST:

Todd Dunkelberg
Library Director