

DESCHUTES PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

May 21, 2008

Library Administration Building

ATTENDEES

Present were Board Members Beth Pearl-Gent (President) Pat Lawrence, Ann Malkin, and George Riser. (Miao absent)

CALL TO ORDER

President Pearl-Gent called the meeting to order at noon.

MINUTES

The minutes from the April 23rd meeting were approved by consensus.

NOVEL IDEA

Strobel reported that "A Novel Idea" celebrated its 5th year with a very successful program focused on the book *The World to Come* by Dara Horn. Attendance at the more than twenty programs were the highest-to-date. Ms. Horn's performances at the Tower and Five Pine Conference Center were very successful and the Library was praised for organizing such an interesting and diverse program by several members of the community. This year's partnerships with the Obsidian Opera, Central Oregon Jewish Community, and Art Station increased the Library's outreach to new target audiences and established successful partnerships. Every branch Library actively participated in the programs this year and decorated their buildings around the theme of the book. The web presence was strengthened again this year with the addition of online book reviews and more podcasts of the programs. The Foundation raised \$28,000 in sponsorships to support this year's events.

The Board commended the Community Relations Department and the Library Foundation.

SUMMER READING PROGRAM

Youth Services Coordinator Heather McNeil provided an overview of the upcoming summer reading program. "Catch the Reading Bug" was selected as the theme for the children's program. "Metamorphosis" was selected as the theme for the teen program. Author Todd Parr will be featured in this year's *Story Stars* program.

LA PINE COMMUNITY

La Pine Branch Manager Sandy Irwin reported that effective partnerships have been formed with social service agencies and businesses in La Pine to address a need for after-school activities for school age children. Irwin formed the partnerships to help address behavioral problems that were impacting the

library program. Over 100 students are attending the afterschool program on Wednesdays. Community leaders and students are excited about the initiative.

The Board commended Sandy for her personal leadership in addressing a significant community need.

GOVERNANCE PROCESS POLICIES

Executive Search Process

President Beth Pearl-Gent briefly discussed the executive search process. The consultants held focus groups with community and staff members to gain input on key attributes desired for the new director. The Board was very appreciative of everyone's participation in the process.

The Board agreed by consensus (Miao absent) that candidate names will be kept confidential in the early stages of the process to avoid impacting the candidate's current employment relationship. Consultants have advised that early release of candidate information could inhibit candidate applications. The names of candidates selected as finalists will be released.

Pearl-Gent commended Human Resources Manager Marian Thomas for the substantive support that she has provided.

Appoint Budget Committee Members

President Beth Pearl-Gent reported that she had appointed Jim Larson and Martha Lawler as alternates for the budget committee. She noted that Harry Hamilton and Penny O'Halloran would be unable to attend the budget committee meeting.

EXECUTIVE LIMITATIONS POLICIES

Resolution Authorizing the Issuance of (TANs) Tax Anticipatory Notes

It was noted that the amount of required TANs had been reduced from \$540,000 to \$500,000 in the 2008-2009 fiscal year, reflecting an increase in the projected starting cash balance for the District. The use of TANs to address cash flow is routine for most municipal corporations and is needed for cash-flow pending tax receipts in November. Pat Lawrence moved to approve authorizing the issuance of Tax Anticipatory Notes. George Riser seconded which passed unanimously. (Miao absent.)

As there was no additional business, the meeting was adjourned.

ATTEST:

Michael K. Gaston
Library Director