

DESCHUTES PUBLIC LIBRARY DISTRICT

Board Meeting

March 15, 2006

Library Administration Building

ATTENDEES

Present were Board Members Ray Miao (President), Ann Evensen (Vice-President), Pat Lawrence, Beth Pearl-Gent, and George Riser.

CALL TO ORDER

The Board welcomed Board President Ray Miao, who had missed a Board meeting due to health problems. Ray noted that he is still recovering his stamina, and requested that Vice-President Ann Evensen chair the meeting.

Vice-President Ann Evensen called the meeting to order at noon.

MINUTES

The minutes from the January 11th meeting were approved by consensus with the understanding that a duplicate table would be deleted.

The minutes from the February 15th meeting were approved by consensus with the understanding that the first reference to the acronym "ESD" would be defined in the minutes.

The Annual Calendar was corrected to reflect that the relevant local council would present the community overview at meetings held at the branches.

RESULTS POLICIES

Guest Presentation: Brian Shetterly, Bend Long-Range Planning Manager

Brian Shetterly provided an overview of trends within the Bend area.

- Bend was the 6th fastest growing city in the country according to the 2003 census.
- Bend is projected to grow from today's 72,000 residents to over 110,000 residents by 2025.
- 2,100 housing unit permits were issued by Bend in 2005.
- Higher interest rates might slow the growth rate, though Bend was not impacted by the recent national recession.
- The population growth is more attributable to the growing retirement population than to an increase in available jobs in the area.
- The City will add approximately 2,500 acres to the Urban Growth Boundary within the next year. Population growth will occur in the areas added to the UGB.
- The City is developing strategies to preserve and strengthen the downtown area.
- The City is working on plans to develop the Juniper Ridge area, which is projected to include housing, a light industrial area, a university, and a retail area.

- The City has endorsed a proposal to allocate land for a branch library in Juniper Ridge, at a site to be determined.
- The City is concerned about the shortage of affordable housing. Many members of the local workforce are commuting from neighboring cities/areas with less expensive housing.

EXECUTIVE LIMITATIONS

Monitoring: Compensation and Benefits Executive Limitations Policy

Administrative Rules have been amended to be in compliance with the Public Contracting Rules which the Board adopted in 2005. Adjustments will be made to the salary schedule in the 2006/2007 Budget to reflect recent union negotiations. Several management positions will be assigned to different ranges to achieve the Board goal that assigned salary ranges are at the median for similar positions in comparison libraries.

Beth Pearl-Gent moved that the Board finds the District in compliance with the Compensation and Benefits Executive Limitations policy. George Riser seconded the motion, which passed unanimously.

Budget Calendar and Appointments

The Board reviewed the budget calendar. George Riser moved that the Board adopt the calendar as presented. Pat Lawrence seconded the motion, which passed unanimously.

The Board noted that Ann Malkin's term on the Budget Committee had expired. She has indicated that she would be interested in continuing on the committee. Ray Miao moved that Ann Malkin be appointed to an additional term. Beth Pearl-Gent seconded the motion, which passed unanimously.

Ann Evensen noted that she will be traveling out of the country in May and will miss the May Budget Committee Meeting.

GOVERNANCE PROCESS

La Pine Advisory Council Vacancies

George Riser and Ray Miao agreed serve on the selection committee to fill four vacancies on the La Pine Advisory Council. Sandy Irwin will schedule a meeting after the annual all-council meeting. The selection committee will present recommendations at the June Board meeting.

Public Library Association (PLA) Conference

Beth Pearl-Gent presented a list of sessions at the upcoming PLA Conference that are relevant to interests that the Board identified at the February Board meeting. Board members will consider the list when selecting sessions.

Annual Calendar

The Board considered recommended edits to clarify paragraph 2.a of the Annual Calendar policy. Pat Lawrence had prepared the proposed wording to reflect discussion at the February District Board meeting.

Pat Lawrence made a motion that paragraph 2.a of the policy be edited to read:

Several methods of gaining input from District residents will be determined and arranged in the first quarter, to take place during the balance of the year.

Beth Pearl-Gent seconded the motion. It was noted that as the proposed wording would not change the substance of the policy, and as the proposed edit had been discussed at the February Board meeting, that the Board could proceed to approve the proposed change. The motion passed unanimously.

April 15, 2006 District Meeting with Councils

The Board discussed the April 15th all-council meeting. The Board agreed that the meeting would be structured as follows: President Ray Miao will review the charge of the councils, distinguishing between core and optional duties; Community Relations Manager Chantal Strobel will distribute support materials and review the role of council members as community liaisons; council members will have the opportunity to share with fellow council members over lunch; members of the management team will present an overview of the processes followed to select and catalog new purchases. Beth Pearl-Gent moved to approve the agenda. Ray Miao seconded the motion, which passed unanimously.

Contract Negotiations

The board opened an executive session at 1:50 PM to conduct deliberations with persons designated by the governing body to carry on labor negotiations as provided for in ORS 192.660(1)(d). The board closed the executive session at 2:00 PM.

Board members expressed support for the proposed contract, and for the positive tone of the negotiations. Ray Miao moved to approve the Union Contract with AFSCME. Pearl-Gent seconded the motion, which passed unanimously.

BOARD MEMBER COMMENTS AND SELF-REVIEW OF MEETING

The educational program went a little long, but was well worth the additional time. Board members agreed that the meeting was well organized, and was productive.

As there was no additional business, the meeting was adjourned.

ATTEST:

Michael K. Gaston
Library Director